



**FOR OFFICE USE:**

**RESEARCH INCENTIVE  
APPLICATION FORM**

<b>A. APPLICANT DETAILS</b>																											
Name:																											
Status: *Postgraduate student/ Lecturer (*Please circle)																											
Mobile No.:		Email:																									
Program (if applicable):																											
Research / Article title:																											
Name of main supervisor (if applicable):																											
Sponsorship (if applicable): *Self-funded / Sponsored (*Please circle)																											
<b>B. CLAIM DETAILS</b>																											
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">NO.</th> <th style="width: 45%;">ITEM</th> <th style="width: 10%;">(Please tick)</th> <th style="width: 40%;">Amount requested (RM)</th> </tr> </thead> <tbody> <tr> <td align="center">1</td> <td>Thesis printing and binding ** (IPS)</td> <td></td> <td></td> </tr> <tr> <td align="center">2</td> <td>Publication fee</td> <td></td> <td></td> </tr> <tr> <td></td> <td>a. Publication in a special issue journal</td> <td></td> <td></td> </tr> <tr> <td></td> <td>b. Publication in journal</td> <td></td> <td></td> </tr> <tr> <td align="center">3</td> <td>Others (please state):</td> <td></td> <td></td> </tr> </tbody> </table>			NO.	ITEM	(Please tick)	Amount requested (RM)	1	Thesis printing and binding ** (IPS)			2	Publication fee				a. Publication in a special issue journal				b. Publication in journal			3	Others (please state):			<p><b>INSTRUCTIONS:</b></p> <ol style="list-style-type: none"> <li>Please check the terms and conditions for eligibility to apply</li> <li>Submit the completed form together with the supporting document(s) to the Administrative Office, School of Dental Sciences.</li> </ol>
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3	Others (please state):																										
** For postgraduate students only																											
<b>C. DECLARATION BY APPLICANT</b>		<b>VERIFICATION BY MAIN SUPERVISOR</b>																									
I hereby declare that the application is true, and the supporting documents attached are genuine.  Signature:  Date:		<p><b>(For application by postgraduate students only):</b></p> I hereby declare that the application is true, and the supporting documents attached are genuine.  Signature:  Stamp: Date:																									
<b>D. FOR ADMINISTRATIVE OFFICE USE</b>		<b>FOR OFFICE USE</b>																									
Source of funding and available balance: <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Source</th> <th style="width: 30%;">Balance (RM)</th> <th style="width: 15%;">(Please tick)</th> </tr> </thead> <tbody> <tr> <td>KPI</td> <td></td> <td></td> </tr> <tr> <td>IPS</td> <td></td> <td></td> </tr> </tbody> </table> Signature: Stamp: Date:		Source	Balance (RM)	(Please tick)	KPI			IPS			I hereby declare that the supporting documents attached are genuine.  Signature:  Stamp: Date:																
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<b>E. APPROVAL BY DEAN</b>																											
<input type="checkbox"/> Approved *Amount approved: RM .....  <input type="checkbox"/> Not approved *Amount may vary and is subjected to availability of resources.		Signature:  Stamp: Date:																									

NO.	TERMS AND CONDITIONS <b>***(version 20/03/2022)</b>	SUPPORTING DOCUMENTS REQUIRED
1	Thesis printing and binding (IPS account)	
	a) For final hardcover printing and binding only. b) For self-funded students only (based on application form). c) Limited to 2 copies per student.	1. Payment receipt. 2. Declaration by the main supervisor (signed and stamped) that the student is self-funded.
2	Publication fee	
	a) The research is not funded by any grant or the grant has ended. b) No limit to the number of articles. c) Applicant must be the corresponding author, who must be an academic of PPSG. d) Open to the following journals: i. Scopus/ WoS ( <b>JCR Q3/ Q4</b> )/ MyCite: maximum RM250.00 ii. WoS with Journal Citation Reports (JCR), Clarivate Analytics <b>Q1/ Q2</b> : maximum RM1000.00 e) The incentive is also <b>to pay the balance fee that is not covered by the RCMO Publication Fund</b> (JCR Clarivate Analytics Q1/Q2 journals for science journals as defined by the RCMO). f) Affiliation must be written as follows: <b>School of Dental Sciences, Health Campus, Universiti Sains Malaysia, Kubang Kerian, 16150 Kota Bharu, Kelantan, Malaysia.</b>	1. Proof of paper acceptance/in press. 2. Proof of payment. 3. Proof of approval for RCMO Publication Fund by the RCMO.

**\*\*\*FAILURE TO COMPLY WITH THE TERMS AND CONDITIONS AND/OR FAILURE TO SUBMIT THE REQUIRED SUPPORTING DOCUMENTS MAY RESULT IN REJECTION OF APPLICATION.**

**\*\*\*DECISION OF THE PANEL IS FINAL.**

**\*\*\*THIS ALLOCATION ON BASED ON THE FIRST COME FIRST SERVE BASIS.**